

**Board of Fire Commissioners
LINDENWOLD FIRE DISTRICT No.1
Monthly Board Meeting Minutes**

Meeting Date: October 17, 2016
Meeting Place: Fire Administration Building
Meeting Called To Order: 7:34pm
Members of Board Present: **Chairman** – Clifford Ruth, excused
Vice Chairman – Richard Paul
Treasurer – Raymond McManus
Secretary – Wayne Hans
Commissioner – Frank Weindel
District Clerk – Kathleen Crockett
Solicitor – Richard Tavani

Salute the Flag

Sunshine Law – Comm. Paul

In accordance with the NJ Sunshine Law this meeting has been properly advertised and is open to the public. The public portion will follow the regular business of the Board.

Roll Call Commissioners – Comm. Paul

Comms. Hans, McManus, Weindel and Paul are present. Comm. Ruth is excused, he's on vacation.

Minutes of the Previous Meeting – Comm. Paul

Motion made by Comm. Hans, seconded by Comm. Weindel to approve the 09/19/16 minutes as they are available to the public upon request. Any questions? (hearing none) All in favor, ayes have it.

Motion made by Comm. Hans, seconded by Comm. Weindel to approve the minutes of the Budget Workshop of 10/03/16 as they are available to the public upon request. Any questions? (hearing none) All in favor, ayes have it.

Correspondence – Cl.Crockett

Cl.Crockett: Nothing to report.

Treasurer's Report – Comm. McManus

As of 10/17/16:

TD Bank General Checking	43,836.67
TD Bank Money Market Account	708,291.63
TD Bank Money Market Capital	243,165.39
TD Bank Payroll Checking	25,662.56
TD Bank LEA Dedicated Penalty	7,461.36
TD Bank LEA Trust Penalty	16,036.76
Petty Cash	200.00
Total Current Assets	1,044,654.37

Motion made by Comm. Hans, seconded by Comm. Weindel to accept the Treasurer's Report as read. Any questions? (hearing none) Roll call vote, all yes.

Payment of Bills – Comm. McManus

Comm. McManus: In front of you, you have a list of 40 bills totaling \$38,402.91.

Motion made by Comm. Hans, seconded by Comm. Weindel to approve the payment of bills.

Any questions? (hearing none) Roll call vote, all yes.

COMMITTEE REPORTS

Administration / Personnel – Comm. Paul

No report.

Office of Fire Prevention – Comm. Paul

No report.

Training Division – Comm. Paul

No report.

Fire Department Equipment – Comm. Paul

Comm. Paul: The Paratechs are in and in service. There is a gas meter out for repair.

Turn-Out Gear – Comm. Paul

Comm. Paul: We ordered 2 or 3 name plates for the back of the coats. I know there will be 2 or 3 people getting measured for new gear to finish up that line item for the year.

Recruitment / Membership – Comm. Paul

No report.

S.O.G.'s – Comm. Paul

Comm. Paul: They've been sending emails back and forth and changing them. It's still in progress.

Fitness Center – Comm. Paul

Comm. Paul: We're still waiting to hear I believe from the Electrician for the fans. That's all I got.

Apparatus – Comm. McManus

Comm. McManus: The trucks are doing good. EFA Nolan and myself, as everybody knows, went to England to look at the Boom for the new truck. For being a physically small company, they do very good work and I think it's going to work for us real well. Things are a lot different over there than they are here, that's for sure.

All of our NFPA testing for the pumps and hose is going to be done next week at Clementon Fire Hall, and they're going to do the 2 Aerials on 11/23, then do Laurel Springs on 12/05. I don't know if everybody knows that Clementon's Ladder is out of service for who knows how long. It's the motor this time.

Computers – Comm. McManus

Comm. McManus: We're looking at buying a Surface for the Ladder. Justin finally got all the specs together. He's going up tomorrow night to look at Magnolia's, just to finalize everything. It's a type of tablet.

Communications – Comm. McManus

Comm. McManus: I'm going to order about a dozen Minitor VI's and start phasing out some of the old Minitor V's. That's it.

Sale of Assets – Comm. McManus

No report.

Assist Personnel – Comm. McManus

No report.

Budget – Comm. McManus

No report.

Building Maintenance / Grounds – Comm. Hans

No report.

Health & Safety – Comm. Hans

Comm. Hans: Most of the physicals were completed by Interstate Mobile. There are only a few left.

Fixed Assets – Comm. Hans

No report.

Hydrants / Water – Comm. Hans

Comm. Hans: The hydrants, at last meeting, the hydrants that were covered up by all the grass on Blackwood-Clementon Rd., I was able to get the County out there and they did all along Blackwood-Clementon Rd., so right now the hydrants are all exposed on Blackwood-Clementon Rd. and on Laurel Rd. So that was a big asset to get that done. Other than that, that's all I have at this time.

Insurance – Comm. Weindel

Comm. Weindel: I talked to Kathy about it, I cancelled the NVFC membership because it's like a duplicate of one of our other policies, and we'll save over \$1,000 a year. Mark Blair started it way back when, but it's a duplicate. I suggest we cancel the membership. and policy. I don't know if the Board has anything on that. (hearing none)

Incentive Program – Comm. Weindel

No report.

Uniforms – Comm. Weindel

Comm. Weindel: Slowly I'm getting the inventory sheets to see who has what and what we have to order, especially for next year. We ordered 3 Class B uniforms for the probies going to Fire School so they have them for graduation, that's been ordered. All the hats are given out and I'll order a couple more to keep on hand in the back for new members. That's all I have.

Fuel – Comm. Weindel

No report.

Train Display – Comm. Weindel

No report.

Executive Fire Administrator's Report – Comm. Paul

No report.

President's Report – Comm. Paul

Comm. Paul: President's? (hearing none)

Solicitor – R. Tavani

No report.

Resolutions – Comm. Paul

Sol.Tavani: We do have a Resolution tonight that will basically authorize us to join with the Camden County Division of Purchasing, South Jersey Energy Co., and Direct Energy for Natural Gas supply. Pursuant to the request of the County, we need to pass a Resolution to approve entering into a contract with both entities, essentially awarding a similar contract for our needs, basically a continuation of the same resolution.

Cl.Crockett: They shop around for the best price.

Sol.Tavani: I would ask for that to be acted on tonight, and then we'll send a copy to Camden County so they have it for their records. That's all I have in terms of Resolutions tonight. We need a motion and second.

Motion made by Comm. Weindel, seconded by Comm. Hans to accept Resolution 2016-16 as stated.

Roll call vote, all yes.

Old Business – Comm. Paul

Comm. Paul: Old Business? (hearing none)

New Business – Comm. Paul

Comm. Weindel: On the Chief's Report and the Training Report, are they supposed to still submit one even though they're not here?

Comm. Paul: They're supposed to submit it....

Comm. Weindel: I'm just saying, we should have a report here, correct?

Comm. Paul: Right.

Public Portion – Comm. Paul

Motion made by Comm. Hans, seconded by Comm. McManus to open to the Public. All in favor, ayes have it.
(hearing none) Motion made by Comm. Hans, seconded by Comm. Weindel to close to the Public. All in favor,
ayes have it.

Open to Commissioners – Comm. Paul

n/a

Closed Session – Comm. Paul

Sol.Tavani: There will be a matter for Closed Session at the next meeting. I will advise the Board regarding that.

Adjourn - Comm. Ruth

Motion made by Comm. McManus, seconded by Comm. Weindel to adjourn the meeting at 7:46pm.
All in favor, ayes have it.

4:31 PM
10/17/16
Accrual Basis

Lindenwold Fire District No.1
Treasurer's Report
As of October 17, 2016

	<u>Oct 17, 16</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · CASH	
1010 · TD Bank General Checking	43,836.67
1011 · TD Bank Money Market Acco...	708,291.63
1013 · TD Bank Money Market Capital	243,165.39
1020 · TD Bank Payroll Checking	25,662.56
1030 · TD Bank LEA Dedicated Pen...	7,461.36
1040 · TD Bank LEA Trust Penalty	16,036.76
1090 · Petty Cash	200.00
Total 1000 · CASH	<u>1,044,654.37</u>
Total Checking/Savings	<u>1,044,654.37</u>
Total Current Assets	<u>1,044,654.37</u>
TOTAL ASSETS	<u>1,044,654.37</u>
LIABILITIES & EQUITY	0.00

RESOLUTION

Res-Pg: 1-1

2016-16

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT (BID A-33/2016),
BY AND BETWEEN THE COUNTY OF CAMDEN (DIVISION OF PURCHASING)
AND SOUTH JERSEY ENERGY COMPANY AND DIRECT ENERGY BUSINESS
MARKETING, LLC, FOR NATURAL GAS SUPPLY SERVICE UNDER THE
SOUTH JERSEY POWER COOPERATIVE**

WHEREAS, the County of Camden, as the Lead Agent for the South Jersey Power Cooperative (SJPC), received and opened publicly advertised Bid A-33/2016 on September 13, 2016 at 11:30 A.M., Prevailing Time for the Supply and Delivery of Natural Gas to Various South Jersey Power Cooperative Locations; and

WHEREAS, Three (3) bids were received; and

WHEREAS, as the Lead Agency for the South Jersey Power Cooperative, the County hereby declares South Jersey Energy Company as the lowest responsible bidder for Lot 1, 2, 3 and 4 for a term of 12 months commencing on or about December 16, 2016 at the dekatherm prices listed in South Jersey Energy Company's Proposal for Bid A-33/2016; and

WHEREAS, as the Lead Agency for the South Jersey Power Cooperative, the County hereby declares Direct Energy Business Marketing, LLC as the lowest responsible bidder for Lot 5 for a term of 12 months commencing on or about December 16, 2016 at the dekatherm price listed in Direct Energy Business Marketing, LLC's Proposal for Bid A-33/2016; and

WHEREAS, funding for this purpose (Camden County's needs) shall be contingent upon the availability and appropriation of sufficient funds for this purpose in the County's permanent 2016 budget and 2017 temporary and/or permanent budgets and shall be encumbered at the aforementioned rates to the limit of the County's budget line item appropriation in accordance with N.J.A.C. 5:30-5.5(b)(2); and

RESOLUTION

Res-Pg: 1-2

WHEREAS, each participating government entity in the South Jersey Power Cooperative, shall be responsible for insuring the availability and appropriation of sufficient funds with respect to this award in accordance with law; and

WHEREAS, each participating government entity shall award a similar contract for its needs to South Jersey Energy Company and Direct Energy Business Marketing, LLC; now, therefore,

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Camden that, contingent upon the funding as set forth above, the bid of South Jersey Energy Company, 1 North White Horse Pike, P.O. Box 152, Hammonton, New Jersey 08037, for Bid A-33/2016, for Supply and Delivery of Natural Gas to Various South Jersey Power Cooperative Locations, for Lot 1, 2, 3, and 4; at the dekatherm prices listed in South Jersey Energy Company's Proposal for Bid A-33/2016, for a term of 12 months commencing on or about December 16, 2016, be and the same is hereby approved and awarded; and

BE IT FURTHER RESOLVED by the Board of Chosen Freeholders of the County of Camden that, contingent upon the funding as set forth above, the bid of Direct Energy Business Marketing, LLC, 194 Wood Avenue, Iselin, New Jersey 08830, for Bid A-33/2016, for Supply and Delivery of Natural Gas to Various South Jersey Power Cooperative Locations, for Lot 5, at the dekatherm price listed in Direct Energy Business Marketing, LLC's Proposal for Bid A-33/2016, for a term of 12 months commencing on or about December 16, 2016, be and the same is hereby approved and awarded; and

BE IT FURTHER RESOLVED that the proper officers of the County of Camden are hereby authorized and instructed to sign and execute all necessary contracts, purchase orders, or other legal instruments in connection therewith and to sign

Introduced on: September 13, 2016
Adopted on:
Official Resolution#:

RESOLUTION

Res-Pg: 1-3

checks or vouchers for the payment thereof, when such materials and services have been delivered and accepted by the County of Camden; and

BE IT FURTHER RESOLVED that each Participating Government Entity shall encumber funds in accordance with law and shall award a similar contract for its needs to South Jersey Energy Company for Lots 1, 2, 3, and 4 of Bid A-33/2016 and with Direct Energy Business Marketing, LLC, for Lot 5 of Bid A-33/2016, as appropriate, in accordance with the aforementioned terms and conditions.

LJP:amf

#8658/BC-7861

Z:\Files-General\Coop. Pricing\SJPC\Nat. Gas - 2016
\Res. auth. Bid A-33/2016 - SJ Energy Co. & Direct
Energy Bus. Marketing LLC - Auth. 9-15-16

Date: October 17, 2016



Wayne Hans, Commissioner



Attest: Kathleen Crockett, District Clerk

Introduced on: September 13, 2016
Adopted on:
Official Resolution#: